



Tours Booking Form

Please read the Booking Terms and Conditions carefully before submitting this form.

Please note that your reservation will not be confirmed until the booking form & deposit have been received by OZ Cultural Tours.

Tour Name: _____.

Tour Code: _____; Departure Date: _____.

Room Type: Twin Single

Travel Insurance (Extra Charge incur): Yes No

Passenger Details (Name as per passport):

Title: _____; Surname: _____; Given name: _____.

Passport Number: _____; Place of Issue: _____.

Date of Expiry: _____; Date of Birth: _____.

Please note that your passport should be valid for 6 months from your tour return date.

Address: _____.

City: _____; State: _____; Postcode: _____.

Phone: _____; Fax: _____; Mobile: _____.

E-mail: _____.

In case of emergency, whom shall we contact?

Name: _____; Relationship: _____.

Phone: _____; Mobile: _____.



Booking Terms & Conditions

Please note: You must read and understand the following terms & conditions before booking any tours with OZ Cultural Tours. Terms & conditions of liability under which the tour operates are detailed below and the payment of the deposit or tour cost represents their acceptance by the purchaser.

Booking a Tour/Trip: A deposit of \$AUD200.00 per person to be included with signed booking form. We will confirm your booking for the trip/tour of your choice. All payments should be made in the name of OZ Cultural Tours.

Final Payment: The balance owing on your trip/tour is to be paid by bank deposit, cheque, cash or credit card 45 days prior to your departure date. Please note that there is 2% bank surcharge for Visa or Master Card payment and 4% bank surcharge for American Express Card payment.

Amendment Fees: Any amendment made to a confirmed tour or itinerary will result in an amendment fee of \$50.00 per person. Transferring from one tour to another tour will incur a \$150.00 fee per person.

Cancellations & Refunds: Cancellation fees will apply as per airlines' tariff regulations & vary depending upon the airfares purchased by the traveler. Once we receive confirmation of tour cancellation in writing, we will refund the amount you have paid less cancellation fees, based on tour departure dates as follows:

- Less than 60 days before departure, \$100 per person.
- Less than 45 days before departure, loss of full deposit.
- Less than 30 days before departure, 30% of tour cost.
- Less than 14 days before departure, NO refund. Please note that a cancellation will only be acknowledged when it is received in writing.

Cancellation by OZ Cultural Tours: OZ Cultural Tours reserves the right to cancel the trip/tour at any time for some unforeseen reasons. In this case, the amount paid by passengers to OZ Cultural Tours will be fully refunded.

Tour Cost & Duration: All tour prices of the tours operated by OZ Cultural Tours are quoted in Australian dollars and include tour preparation, operation and marketing costs. All prices are current at the time of showing, but are subject to change without notice. The cost of each tour is based on current international exchange rates. OZ Cultural Tours reserves the right to adjust the cost in order to take into account exchange fluctuations prior to tour confirmation or any changes in international airport taxes, ground arrangements and/or fuel levy surcharges. The duration of each tour includes day of departure and day of return.

Relevant Travel Documents: All clients must have valid passports with at least 6 months validity remaining after the tour return date. All Australian passport holders require a visa for China. It is required that you send your passport to us at least 30 days prior to your departure date in order for us to arrange relevant visas. Your final documents will be mailed to you or to your travel agent a fortnight before your departure date. Failure to provide your passport in time may result in delays in returning your passport back to you.

Health & Insurance: It is compulsory for all travelers to be in good physical & mental health. OZ Cultural Tours strongly recommends that you visit your doctor & dentist prior to your departure. It is also a condition of trip/tour confirmation that each passenger obtains an appropriate standard of travel insurance that covers him/her for the duration of the tour in case of medical injury, illness, death, loss of baggage and personal items, cancellations & curtailment. Clients will not be permitted to embark upon a tour or continue traveling on a tour if, in the opinion of OZ Cultural Tours or any of its representatives, their mental health or physical condition renders them incapable of caring for themselves or causes them to be objectionable to other clients or a potential hazard to themselves or other clients. OZ Cultural Tours will not be responsible for expenses resulting in



OZ Cultural Tours 澳洲文化旅行社

ABN: 18 051 871 884

L/N: 2TA003354

such persons being precluded from completing the tour for any such reason.

Share Accommodation: Where a single client wishes to share accommodation with a fellow single client of the same gender on any of our tours, we will make every effort to arrange this. OZ Cultural Tours accepts no responsibility for the suitability of the rooming partner. If at any time during the tour a client considers their rooming partner to be unsuitable, OZ Cultural Tours will endeavor to arrange a single room AT EXTRA COST, subject to availability in the same hotel.

Single Supplement: The single supplement component of the cost is specified for each tour. Please note that whenever an itinerary utilizes overnight train or boat travel, there is no opportunity for single supplement arrangements. It should be noted that, in some cases, single rooms are smaller than twin rooms.

Unused Portion of Tour: Please note that, if for any reasons client cannot or chooses not to continue the tour for medical/family/personal or any other reasons, no refunds will be made to the client by OZ Cultural Tours for the unused portion of the tour/journey.

Advice on Overseas Travel: We strongly recommend that, prior to making your booking, you review & familiarize yourself with the travel advisory service provided by the Department of Foreign Affairs and Trade by visiting their website (www.smarttraveller.gov.au) or by calling 1300 555 135.

Possible Changes or Delays: A number of factors may affect our planned itinerary. While we will make every effort to operate according to plan, OZ Cultural Tours reserves the right to alter itineraries at short notice in the interest of the traveler, the local people or the environment. OZ Cultural Tours will not be held responsible for changes to itineraries resulting from actions taken by international or domestic air carriers, cruise operators or railway operators for whatever reason.

Special Requirements: Any special requirements must be brought to the attention of OZ Cultural Tours by the client at the time of booking a tour/trip.

Complaints or Claims: In case the client is not satisfied with the tour at any time, he/she hereby agrees to inform the local guide or tour escort immediately so prompt action can be taken to resolve the problem. If actions taken by tour escort or guide still do not result in client satisfaction, the passenger agrees to contact OZ Cultural Tours by telephone or fax and to provide details in writing to OZ Cultural Tours within 15 days of the client returning to Australia.

Law of Contract and Responsibilities: When booking with OZ Cultural Tours I/WE are aware that the proposed tour, in addition to usual inherent dangers and risks, has certain additional dangers and risks. These may include: physical exertion for which I/WE may not be prepared, weather extremes subject to sudden and unexpected changes, remoteness from normal medical and emergency services and evacuation difficulties. I acknowledge that the enjoyment, excitement and personal development potential of the proposed tour (being reasons for my participation) are derived in part from its inherent risks. I accept all the risks of the proposed tour and the possibility of personal injury, illness, death, property damage or loss resulting from my participation. I agree that should I suffer any personal injury, illness, death, property damage or loss, then OZ Cultural Tours or any of its staff may on my behalf and at my cost, arrange such medical treatment, evacuation or other assistance as they consider appropriate. I also agree that any liability on OZ Cultural Tours is limited to a maximum tour cost. By entering into this agreement I am not relying on any oral, written or visual representations or statement by OZ Cultural Tours or its staff & licensors or any other inducement or coercion to participate in the tour. I confirm that I have read & understood this agreement prior to signing it. This agreement shall be subjected to the laws of New South Wales & I submit to the non-exclusive jurisdiction of the courts of NSW.

I have read and understand the above Terms & Conditions thoroughly.

Signature: _____; Date: _____.